

FIGURE 8.1

Team Meeting Notes



Soundtrack:



We are celebrating:



Movie quote that captures the spirit of our work this week:

TYPE OF AGENDA ITEM FYI: Information JD: Just Discussion ND: Needs Decision JWB: Just Want To Brag NTGOM/CBE: Need To Get Off My Chest Before I Explode	AGENDA ITEMS	TIME REQUIRED (e.g., 5 minutes, an hour)	ACTION/S REQUIRED (e.g., make materials, research topic, create adaptations, look for a volunteer)	PERSON/S RESPONSIBLE (e.g., pod 2 team, Reed & Jay)	TIMELINE (e.g., by next week)
		<input type="checkbox"/> 5 min <input type="checkbox"/> 10 min <input type="checkbox"/> _____			
		<input type="checkbox"/> 5 min <input type="checkbox"/> 10 min <input type="checkbox"/> _____			
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Adapted from: Ford, A. (1995). Wisconsin School Inclusion Project: A Team Planning Packet for Inclusive Education.